***RUW 2nd Conference on Women and Society***

***in collaboration with Gulf Education***

***Empowering Women through Higher Education***

***(18-19 April 2018)***

**Registration Form**

Dear Participants,

In order to register for the Conference, please fill in this Registration Form and return completed registration form by email to Ms. Margaret Williams (conference2018@ruw.edu.bh) or by fax (+973 17 764445). In case of any questions please contact the organizing committee (See contact information at the end of the form)

# 1. Personal Information

 Title [Mr., Mrs., Ms., Dr., Prof.]

 Name

 Surname

 Organisation

 Position

 Major research area

Researcher with paper

Attendee (without paper)

Student (without paper)

 Status during the conference

 Topic of your paper

 Conference Sub Theme

 Email address

 Phone (with country code)

# IMPORTANT INFORMATION

* IMPORTANT DEADLINES
* **Submission of Abstracts by 10th March 2018**
* **Acceptance notiﬁcation by 15th March 2018**
* **Submission of full papers by 31th March 2018**

Conference registration fees cover the following: admittance to all conference sessions; conference pack (including the conference proceedings), and tea/coffee/ lunch and the Gala dinner.

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# 2. Conference Registration Fees

|  |  |  |
| --- | --- | --- |
| Registrant Type | **Regular** | **Deadline** |
| Researcher (with Research paper) | BD 150 | 15th March 2018 (Please register by this date, otherwise, the paper will NOT be published. A PhD student must provide a copy of his/her student ID). |
| Attendee (without paper) | BD 250 | 15th April 2018 |
| Student  | BD 100 | 15th April 2018 (A student must provide a copy of his/her student ID). |

1. **Registration Fee Payment Details**

 Please indicate preferred method of payment:

* Bank transfer (see bank account information below)
* Cash payment upon arrival (For Attendees & Students only)

Payment by Bank Transfer: After you wire the total registration fee to our bank account as stated below, the (scanned) proof of transfer must be sent by email with the registration form to Ms. Margaret Williams (conference2018@ruw.edu.bh)

FOR BANK TRANSFER

|  |  |
| --- | --- |
| Account Name | Royal University for Women  |
| Bank Name  | Bahrain Islamic Bank |
| Account Number  | 100 00 00 16444 |
| Swift Code | BIBBBHBM  |
|  IBAN No | BH32BIBB00100000016444Kingdom of Bahrain |

1. **Conference Accommodation**

Conference Organising Committee is glad to recommend some accommodation options with a convenient location and infrastructure which will be available for a special rate for conference participants.

|  |  |  |  |
| --- | --- | --- | --- |
| **Names** | **Stars** | **Location** | **Web link** |
| **Intercontinental Regency Hotel** | 5 Star | Manama | <https://www.ihg.com/intercontinental/hotels/gb/en/manama/bahha/hoteldetail> |
| **RUW Residence** | Female participants only | Riffa | <http://www.ruw.edu.bh/residence>  |

For details contact Conference Secretariat.

# 5. Cancellation Procedure

 Cancelled registration before **15th March 2018** will be refunded in full (excluding transaction fees).

 Payment for registration will not be refunded if notification is received after **16th March 2018.**

**6. VISA Information**

 For Visa Assistance, please contact

 Ms. Margaret Williams

 Email: conference2018@ruw.edu.bh

 Phone: +973 17764405

 Fax: +973 17 764445

 Postal Address: PO Box 37400, Riffa, Kingdom of Bahrain

**Thank you for filling in the Registration Form**

We look forward to seeing you at our conference in the Kingdom of Bahrain!